

Christiaan van der Klaauw b.v., having its registered office at Businesspark Friesland-West 47 8447 SL Heerenveen, is responsible for the processing of personal data as stated in this privacy statement.

Contact details:

<http://www.klaauw.com/>

Businesspark Friesland-West 47

8447 SL Heerenveen

+31 (0)513 - 624 906

### **Personal data which we process**

Christiaan van der Klaauw b.v. processes your personal data because you make use of our services and/or because you have furnished the data to us yourself. Below you will find an overview of the personal data we process:

- First name and surname
- E-mail address
- IP address

### **Special and/or sensitive personal data which we process**

Our website and/or service is/are not intended to collect data about website visitors younger than 16 years of age, unless they have the consent of a parent or guardian. However, we are not able to verify whether a visitor is older than 16. We therefore advise parents to be involved in the online activities of their children, in order to prevent data about children being collected without parental consent. If you believe that we have collected personal data about a minor without the above-mentioned consent, please contact us via [info@klaauw.com](mailto:info@klaauw.com), we will remove this information.

### **The objective for which and the basis on which we process personal data**

Christiaan van der Klaauw b.v. processes your personal data for the following objectives:

- To be able to e-mail you if this is necessary to be able to provide our service

### **Automated decision making**

Christiaan van der Klaauw b.v. does not make decisions on matters which can have (considerable) consequences for persons on the basis of automated processing. This relates to decisions which are made by computer programs or systems, without a human (e.g. an employee of Christiaan van der Klaauw b.v.) being involved.

### **How long we keep personal data**

Christiaan van der Klaauw b.v. does not store your personal data any longer than is strictly necessary to realise the objectives for which your data are collected. We apply the following storage terms for the following (categories) of personal data:

Data on the contact form: 12 months

Data on website visits: 26 months

### **Sharing personal data with third parties**

Christiaan van der Klaauw b.v. will only furnish data to third parties and only if this is necessary for the performance of our contract with you or to perform a statutory obligation.

### **Cookies, or comparable techniques, which we use**

Christiaan van der Klaauw b.v. only uses technical and functional cookies. And analytic cookies which do not infringe your privacy. A cookie is a small text file which is stored on your computer, tablet or smartphone following your first visit to this website. The cookies we use are necessary for the technical working of the website and for your convenience. They ensure that the website works properly and remember, e.g., your preferred settings. This also allows us to optimise our website. You can opt out of cookies by changing the settings on your internet browser so that no cookies will be stored. In addition, you can remove all information which has been previously stored using your browser settings.

### **Viewing, correcting or deleting data**

You have the right to view, correct or delete your personal data. In addition you have the right to withdraw your consent for the data processing or to object to the processing of your personal data by Christiaan van der Klaauw b.v. and you have the right to data transferability. This means that you can present a request to us to transfer the personal data relating to you which is in our possession in a computer file to you or to another organisation specified by you. You can send a request to view, correct or delete data, or to transfer your personal data or a request to withdraw your consent or an objection to the processing of your personal details to [info@klaauw.com](mailto:info@klaauw.com). In order to be certain that the request to view the data came from you, we will ask you to submit a copy of your ID along with the request. In this copy of your ID, black out your passport picture, MRZ (machine readable zone, the strip of numbers at the bottom of the passport), passport number and Citizen Service Number (BSN). This is to protect your privacy. We will respond as quickly as possible to your request, in any event within four weeks. Christiaan van der Klaauw b.v. would also like to inform you of the possibility of submitting a complaint to the national supervisory body, the Dutch Data Protection Authority (Autoriteit Persoonsgegevens). This can be done using the following link:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

### **How we secure personal data**

Christiaan van der Klaauw b.v. takes the protection of your data seriously and takes appropriate measures to combat abuse, loss, unauthorised access, unwanted publication and unauthorised alteration. If you believe that your data are not properly secured or that there are indications of abuse, please contact us on [info@klaauw.com](mailto:info@klaauw.com).